

**Government of West Bengal**  
**Office of the Chief Medical Officer of Health**  
**District Health & Family Welfare Samity**  
**Bardhaman**

**Memo No. 566/DH&FWS/III-35**

**Dated: Bardhaman, the 27<sup>th</sup> July, 2015**

Applications are invited for engagement (on contractual basis) of Block ASHA Facilitator (Two for each Block Primary Health Centre) Sub-Division wise for the Burdwan district.

Place of Posting	No. of Post	Eligibility Criteria	Upper Age Limit
6 Blocks under <b>Sadar (North) Sub-Division</b>	Total-12 (Unreserved-6, Reserved for – SC-3, ST-1, OBC-A-1, OBC-B-1)	1. Master's degree in Social Science / Sociology / Social Anthropology /MSW/MBA/ Economics / Rural Development / Mass Communication OR Graduate degree in any discipline with minimum 2 years' experience in health projects. 2. Preference will be given to candidates having working experience in ASHA programme 3. Knowledge in MS Office & Internet 4. Ability to communicate effectively 5. Ability to work hard 6. Willing to travel extensively 7. Should be a resident of the same sub-division where he/she is applying	Age should not exceed 40 years as on 01.01.2014. Upper age relaxation will be 5 years for SC/ST and 3 years for OBC
5 Blocks (except Raina-II) under <b>Sadar (South) Sub-Division</b>	Total-10 (Unreserved-5, Reserved for – SC-2, ST-1, OBC-A-1, OBC-B-1)		
5 Blocks under <b>Kalna Sub-Division</b>	Total-10 (Unreserved-5, Reserved for – SC-2, ST-1, OBC-A-1, OBC-B-1)		
5 Blocks under <b>Katwa Sub-Division</b>	Total-10 (Unreserved-5, Reserved for – SC-2, ST-1, OBC-A-1, OBC-B-1)		
5 Blocks under <b>Durgapur Sub-Division</b>	Total-10 (Unreserved-5, Reserved for – SC-2, ST-1, OBC-A-1, OBC-B-1)		
4 Blocks under <b>Asansol Sub-Division</b>	Total-8 (Unreserved-4, Reserved for – SC-2, ST-1, OBC-A-1)		

**Remuneration:** Rs. 7500.00 (Consolidate) per month. In addition, he/she will be eligible for a monthly mobility support of Rs. 1500.00.

Block ASHA Facilitators will be contractually engaged for a period of one year renewable based on budgetary sanction and performance.

Desiring candidates may submit their applications in the attached **prescribed format only** along-with **attested (self) photocopies** of all testimonials as follows:

- i) Filled Application format with self attested photo in specified space.
- ii) Filled Admit Card with self attested photo in specified space.
- iii) Proof of age- Madhyamik Admit Card or Birth Certificate.
- iv) Mark sheets of Madhyamik, HS, Graduation & Post Graduation
- v) Computer knowledge certificate
- vi) voter photo ID card / ration card for proof of residence,
- vii) SC/ST/OBC-A/B/PH certificate from competent authority.

- viii) Working experience certificates in Health Project only.
- ix) Documents related to experience in health projects. Certificates specifying that the candidate has worked as volunteer e.g. in Pulse Polio, social work, leprosy etc will not be considered as experience in Health related project.
- x) One self addressed envelope with stamp of Rs.10/-

Name of the post applied for should be superscripted in the Capital letters on the top of the left side of the envelope.

Applications with admit card and all relevant documents will be submitted by post or drop applications personally in the specific boxes placed at the concerned Office of the SDO within 10/08/2015 within 05:00 p.m. positively.

**Correspondence Address for submission of Application:**

(Applicants must submit application at the respective office of the SDO, where he/she permanently resides)

Sadar North Sub-Division	Sadar South Sub-Division	Kalna Sub-Division
Sub - Divisional Officer, Sadar (North) Sub Division, PO & Dist.- Burdwan, PIN - 713101	Sub - Divisional Officer, Sadar (South) Sub Division, PO & Dist.- Burdwan, PIN - 713101	Sub - Divisional Officer, Kalna Sub Division, PO:- Kalna, Dist.- Burdwan, PIN - 713409
Katwa Sub-Division	Durgapur Sub-Division	Asansol Sub-Division
Sub - Divisional Officer, Katwa Sub Division, PO:- Katwa, Dist.- Burdwan, PIN - 713130	Sub - Divisional Officer, Durgapur Sub Division, PO:- Durgapur, City Centre, Dist.- Burdwan, PIN - 713216	Sub - Divisional Officer, Asansol Sub Division, PO:- Asansol, Dist.- Burdwan, PIN - 713301

After initial verification, scrutiny, computerization and shortlisting of applications at the SDO Office the list of eligible candidates will be published at website namely, [www.wbhealth.gov.in](http://www.wbhealth.gov.in) and [www.bardhaman.nic.in](http://www.bardhaman.nic.in) on 14/08/2015. Only eligible candidates will be called for Computer and written test.

The selection will be based on merit ( academic qualification and result) and experience in Health Project, along with a written test (50 marks), Computer skill test (25 marks) as per prescribed weightage against each of these items.

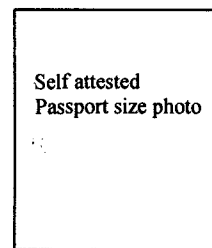
A panel will be prepared for posting in future vacancy if any within next one year.

  
 Chief Medical Officer of Health & Secretary  
 DH&FWS, Bardhaman

**Application Format for Block ASHA Facilitator**  
(To be filled in by the candidate in BLOCK LETTER)

Applied for .....Sub-Division

1. Name of the Candidate: .....
2. Father's/Husband's Name: .....
3. Date of birth: .../.../.....(DD/MM/YYYY)
4. Sex: Male/Female
5. Caste Status: General / SC / ST / OBC A / OBC B
6. Mobile Number:.....
7. E-mail id:.....



8. Address:

Permanent Address:

Present Address:

.....  
.....

.....  
.....

Village/Town:.....

Village/Town:.....

P.O.: .....

P.O.: .....

P.S.: .....

P.S.: .....

PIN: .....

PIN: .....

District: .....

District: .....

9. Residential Block/Municipality/MC:.....

10. Name of the Block applied for:.....

11. Academic Qualification (Attested copy of marksheet will be submitted):

Examination	Board/University	Year of Passing	Marks Obtained	Out of Total Marks	% of Marks
Secondary or Equiv.					
H. S or Equiv.					
Graduation					
Post Graduation					

12. Master (PG) Degree in:.....

13. Experience (Attested copy of appointment letter & experience certificate will be submitted)

Sl. No.	Name of the organization	Designation	Type of work	Year of experience

.....  
Full Signature of the Candidate

**Declaration**

I hereby solemnly declare that the information furnished above are based on material records and are true to the best of my knowledge and believe. If any information furnished or any part of its is found to be incorrect than I understand that my candidature for contractual recruitment of the post of Block ASHA Facilitator is liable to be cancelled without any further information to me.

Date & Place.-

Signature of the Applicant.

**Government of West Bengal**  
**Office of the Sub-Divisional Officer**  
..... **Sub Division**

**ADMIT CARD**

Written Test and Computer skill Test for the post of Block ASHA Facilitator  
(contractual)

**Roll No.: BAF-**

To

Name: .....

Father's/Husband's name:.....

Address for communication:

Village/Town:.....

P.O.: .....

P.S.:.....

PIN: .....

District: BURDWAN



.....  
Full Signature of the  
candidate

(Above portion will be filled by candidate)

You are requested to appear at the Computer skill Test and Written Test for the post of Block ASHA Facilitator to be held as follows:

	Date	Time	Venue
Computer Test	22/08/2015		
Written Test	23/08/2015		

(Above mentioned table will be filled by concerned SDO office)

The candidates must report at the examination venue before 15 minutes on the schedule time and date for examination with this Admit Card.

One self attested passport size photograph should be affixed at the earmarked space. The name of the candidate should be written on the photograph.

**IMPORTANT INSTRUCTIONS:**

- i) Any candidate reporting after 15 minutes of commencement of the test will not be allowed to admit in the Examination Hall.
- ii) Use of mobile phone, pager or any other electronic gadget are not allowed inside the Examination Hall.
- iii) Candidates found using or attempting to use any unfair means shall be liable for expulsion.
- iv) No candidates would be allowed to leave the Examination Hall before expiry of the closing time.
- v) No TA/DA shall be admissible.

**Sub-Divisional Officer**

..... **Sub-Division**